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Subject	Stop work authority procedure

Stop work authority

Everyone on a Telic assignment has the authority and the duty to stop unsafe work.

PURPOSE AND SCOPE

This procedure gives every person working under the Telic name the authority to stop work, theirs or anyone else's, when they see a hazard that could lead to injury, damage to the environment or to property, when they are unsure whether a task is safe, or when they are not trained for the task they are asked to do. It applies to the director, engineers from our network and subcontractors, onshore and offshore, and works together with the client's stop work programme. It implements TE-POL-01 and the GE Vernova stop work expectation.

WHEN TO STOP

- Conditions differ from the permit or risk assessment: isolation in doubt, gas detected, unexpected energy, weather outside limits.
- A control is missing or not working: no permit, no gas test, guard removed, wrong PPE.
- An unsafe act by anyone on site, including client staff and other contractors.
- Uncertainty about the task, the equipment state or one's own competence for the task.
- Any situation in which a reasonable person would feel unsafe.

HOW TO STOP

Step	What is done
1. Stop	Say clearly "stop the job", stop the work and, where needed, make the equipment safe.
2. Inform	Inform the people involved and the site supervisor or area authority.
3. Review	Review the hazard together; update the risk assessment, permit or controls.
4. Restart	Work restarts only when the hazard is controlled and the site supervisor agrees. Unresolved concerns go to the director.
5. Record	The stop is recorded in the daily report and, where relevant, as a near miss or observation in the site system (TE-PRC-08).

NO RETALIATION

Using stop work authority in good faith is always right. Nobody is blamed, penalised or retaliated against for stopping a job, also when the hazard turns out to be controlled. Telic supports its engineers towards the client when they stop work.

TRAINING

Stop work authority is explained in every assignment brief, in site inductions and toolbox talks, and is part of VCA-VOL and MIST (TE-TRN-01).

Signed on behalf of Telic Engineering B.V. (digitally signed)
Remco Petersen, Director · 28 October 2026

Digitally signed by Remco Petersen
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