

Document TE-PRC-01
Revision 0
Date 19 September 2026
Subject Hazard identification and risk assessment procedure

Hazard identification and risk assessment

How hazards are identified, assessed and controlled before and during every Telic assignment.

PURPOSE AND SCOPE

This procedure implements the EHS policy (TE-POL-01). It applies to all work by Telic Engineering B.V., its director, engineers from our network and subcontractors on a Telic assignment: site work on turbine packages onshore and offshore, work in client workshops, and travel to and from site.

PRINCIPLE

Telic works on client sites under the client's or site operator's safety management system. The site's risk assessments, permit-to-work, isolations and toolbox talks are the primary controls; this procedure adds the Telic steps that make sure they are in place, understood and applied for the specific job.

PROCEDURE

Step	What is done	Record
1. Before mobilisation	Scope, equipment, site type and known hazards reviewed with the client. Certificates and medical checked against site requirements. Site-specific hazards (H2S, SIMOPS, offshore transfer, hot work, high voltage, rotating equipment) noted in the assignment brief.	Assignment agreement, certificate check
2. Site induction	Full site induction attended before any work. Emergency procedures, muster points, permit system and site rules confirmed.	Site induction record
3. Job risk assessment	The site risk assessment or JSA for the task is reviewed and acknowledged. Where none exists for the task, a JSA is prepared with the site supervisor before work starts. Typical controls for controls and instrumentation work: isolation and lock-out of turbine, fuel and electrical systems; confirmation that a live-system test is authorised; communication with the control room; PPE for the area.	Site RA/JSA, permit-to-work
4. Pre-task check	Before each task a last-minute risk assessment: what can go wrong, what has changed since the permit was issued, who else is working on the equipment, is the isolation still valid. Toolbox talk attended at every shift start.	Toolbox talk record, daily report
5. During the work	Controls applied as per permit. New hazards or changed conditions reported to the site supervisor immediately; work stops until the permit and controls are updated. Every engineer has stop-work authority.	Daily report
6. Close-out	Permits closed, isolations returned, area left safe. Hazards and lessons learned recorded in the daily report and close-out report and reused in the next assignment brief.	Close-out report

RISK RANKING

Where Telic prepares or contributes to a risk assessment, risk is ranked as likelihood x consequence on a 5x5 matrix as used on most client sites. High risks are not started until controls bring them to medium or low and the site supervisor has approved. The hierarchy of controls applies: eliminate, isolate, engineer, procedure, PPE.

RESPONSIBILITIES

Director: owns this procedure, reviews hazards per assignment before mobilisation, reviews incidents and near misses, updates this procedure yearly or after an incident.

Every engineer: applies steps 2 to 6, reports hazards and near misses the same day, and does not start work without a valid permit and risk assessment.

Signed on behalf of Telic Engineering B.V. (digitally signed)

Remco Petersen, Director · 19 September 2026

Digitally signed by Remco Petersen
DN: cn=Remco Petersen, c=NL,
o=Telic Engineering B.V.,
email=remco.petersen@telic-
engineering.nl
Date: 19/September/2026

